



**Summary of Minutes
Joint SA Chiefs / Trustee Meeting
February 5, 2015
Pemberton Community Centre**

The meeting opened with a prayer by Councilor Perry Redan at 9:20am

Everyone at the table introduced themselves to the meeting and were thanked for attending.

The agenda was reviewed and noted that the first presentation of the day would be from Robert Cruickshank the Investment Manager with Barrantagh Investment Management ("Barrantagh").

Robert introduced himself and provided the Trust Investment Update to everyone at the meeting. He noted that Barrantagh looks for value when buying bonds and stocks.

Robert reviewed how the change in oil prices had caused Barrantagh to make a change in the Trust portfolio to safeguard the value.

Robert provided a summary of the portfolio performance. He noted that in 2014 the Trust portfolio had an annual return of 11.12% compared to the industry bench mark of 10.85%. In dollar terms the total value of investments in 2014 increased \$1,520,000 to \$16,465,079.28. The cumulative portfolio performance from October 1, 2012 to December 31, 2014 was 35.91% compared to the industry benchmark of 27.14%.

The Chiefs and Trustees thanked Robert for his presentation and for the good results achieved for the Trust. Robert then left the meeting.

Melinda introduced Jack Jamieson from TE Wealth who is the Investment Consultant to the Trust and asked him to speak next on Barrantagh's performance over the past year.

Jack introduced himself and explained that the reason that TE Wealth had been retained was to assist the Trust in developing an Statement of Investment Policy & Guideline ("SIPG"), to assist with the Investment Manager search and ultimate hire, and to help the Participating Communities ("PC's") with investment knowledge and development of their own SIPG's should they wish to reinvest in the Trust.

Jack reviewed the TE Wealth report and advised that the investments made by Barrantagh have done better than the Trust's investment policy guidelines. He added that Barrantagh had also outperformed the market by about 3.5% in the two years since they were hired.

Jack reviewed how Barrantagh performed compared to other Investment Managers. It was noted that Barrantagh was ranked as one of the best Canadian Equity Managers. Jack added that Barrantagh was compliant and meeting the objectives of the Trust's SIPG.

The Chiefs and Trustees thanked Jack for attending and presenting. Jack then left the meeting.

One of the Chiefs asked about Deloitte's role and the value that Deloitte provides to the Trust. Deloitte fulfills the duties of Administrative Trustee by maintaining the Trust accounts, facilitating disbursements and performing associated administrative work. A number of the duties were listed. A comprehensive list will be provided to the SA.

The MPA schedule was reviewed in detail. It was noted that 40% of each of the BC Hydro payments will be put into the Legacy Fund for 10 years based upon an agreement which was reached by all of the PC's.

The flow of funds diagram was shared with the meeting to clarify the funds available to all beneficiaries and how the BC Hydro payments are divided.

The Trust expenses are reported on the schedule as they are deducted from the funds first and then the distribution occurs. A discussion occurred that the Trustees are cognizant that the Trust expenses impact on the funds available to all of the beneficiaries and that the Trustees in reviewing the 2015 budget yesterday were looking at ways to reduce the cost. The Trustees asked if the PC's were going to continue to use the services of TE Wealth to assist with training and development of SIPG's. It was noted that five PC's have already utilized TE Wealth for this service.

The Trustees advised that they had estimated it would have cost much more for each community to hire their own consultant compared to using TE Wealth. The Trustees considered this was a good use of funds as the alternative would have been much more costly.

The Trustees discussed that it was necessary to determine if the Chiefs were going to continue to use the services of TE Wealth for community training in 2015. It was agreed that the Chiefs would come back to the Trustees to let them know.

A discussion noted the Legacy Fund is moving in the right direction and that it appears very likely that the MPA will be achieved based on the financial results which have been achieved, the additional Nation Annual Payments which will be made and the projected financial results which have been estimated at only 5%, for purposes of the projection only.

It was indicated that the Trustees felt that the SA and the Trustees could improve communication between the two parties by creating a SA liaison position. The SA liaison would attend each Trust meeting and would be able to report back to the SA and answer question regarding the Trust.

The SA Chiefs indicated that they would discuss the idea and report back to the Trustees.

The Trustees listed whose terms are ending (Samahquam, Xwisten, Sekw'elw'as, T'it'q'et and Skatin) this year. It was asked if there is a list of qualifications that Trustees should have. It was described how each community used a different method to choose a Trustee.

It was noted that the existing Trustees could be reappointed to their role and that the Trustees and their Chief and Council should discuss their reappointment if they are interested in staying on.

As discussion detailed how the Trustees had been working for the benefit of the PC's and how they had attended at each community to meet with Chief and Council, Administration and/or to attend a community meeting. Also that the Trustees have made themselves available to meet with their communities and assist with Trust information.

Last year the Trustees had offered to provide their contact information, so that any Chief could contact any Trustee if they had a question. The Trustees confirmed that they are working for the benefit of all the PC's, not just their own.

The Chiefs were reminded that each PC must submit their audit with respect to Trust funds received by no later than December 31st of each year as per the Trust Indenture. However, the Administrative Trustee has not been receiving all of the audits on time from the PC's and follow-up has had to regularly occur.

Chief Susan James of Xwisten described how funding has been made available for recreation activities. Members can access funds for hockey fees and sport fees for children. The funding has encouraged families to participate in sports when they may normally not be able to afford it. Chief Susan James indicated that this has been a successful program as it supports both on and off-reserve members.

Chief Kathleen Smith of Samahquam detailed how the community has invested in developing an Elders Activity Center Society to provide for the Elders and to protect and preserve language, culture and traditions. The program is intended to be self-sustaining with funds from an agriculture program. Chief Kathleen Smith indicated that the program would be taking effect very shortly as a memorandum of understanding had been signed with a contractor to begin construction.

Chief Don Harris of Xa'xtsa stated that the Trust monies had been used for several projects including funding:

- Building renovations
- Elders Society
- Emergency Medical needs
- Educational courses that are not already funded
- Elders trip every year

Chief Don Harris noted that the funds often offset some of the costs of many community activities.

Chief Larry Casper of Tsal'ath explained that money from the Trust was used to leverage financing for building an RV park and hotel. Chief Larry Casper detailed that a community centre will be built next to the hotel so community members can have access to the gym and pool.

Tribal Chief Shelley Leech of T'it'q'et described how Trust monies have been used to create a green gym. Chief Shelley Leech described how the community created a Trust Committee that works with different Councils to decide on what projects will be funded.

Councilor Perry Redan of Sekw'el'was noted that Sekw'el'was was using Trust funds to develop a strategic plan. He added that the money had also been used to leverage money to purchase companies for the benefit of the community.

Chief Harry O'Donaghey of N'Quatqua explained that N'Quatqua had invested the money and was preparing to use some of the funds to develop a comprehensive plan. He added that the community had used Trust funds to purchase a van and a small bus for students to travel to different training opportunities. Chief Harry O'Donaghey added that they had also installed some outdoor training equipment.

Chief Patrick Williams of Skatin indicated that they are in the process of building their community centre.

The Chiefs and the Trustees discussed how Trust matters are being communicated to the PC's and the members. Each Chief indicated that when asked, their Trustee has either presented to their community or provided the pertinent information. The Chiefs were reminded the Trust will fund each Trustee up to 10 hours each year to come and meet with Chief and Council, Administration and community members.

A few of the Chiefs talked about their Comprehensive Community Plans. Each of the communities see the value of having one. A number have been completed and there were others that were in various stages of development.

Before closing the meeting Melinda thanked everyone for attending and invited the Chiefs to reach out to the Trustees if they had any questions or concerns about the Trust.

As a final item it was added that the Trustees wanted to share some of the successes of the Trust in 2014. She noted:

- the Trustees had participated in 6 community meetings;
- 4 SIPG's had been completed with a total of 5 SIPG's in place;
- training for Trustees had occurred at the NATOA conference;
- the Trustees had prepared for and presented at the AGM;
- the Trustees had gained confidence and capacity with regards to the Trust;
- the Trustees have become a stronger group, demonstrating dedication, having never failed to meet a very high quorum of 8, and have communicated well with each other;
- the Trustees have committed a significant amount of time to attend meetings in communities to help Chief and Councils, administrations and members understand more about the Trust; and
- the Trustees have ensured that the Trust is on track to meet the MPA.

It was also noted that members' understanding of the Trust is still a work in progress, however the hope with having 2 AGM's in 2015 is this will allow more members to have access to the meetings to increase their understanding.

There being nothing further, Councilor Perry Redan closed the meeting with a prayer.

Meeting adjourned at 2:00 pm